

**Kansas City District MATOC
DACA41-03-R-0011**

**Questions and Answers
15 Aug 03**

1. How do you intend to competitively price the work between the awardees? Will you be competing the Site Survey with the remaining work awarded to the successful Site Survey offerer under FAR 16.505(b)(2)(1)(iii) "logical follow on" clause of Section 803 of Public Law 107-107?

FAR Part 16.505 will be followed and the government will provide each awardee a fair opportunity to be considered for each order exceeding \$2,500 issued under multiple task-order contracts. The only general exception to this competition requirement is when a sole-source task order is required to meet the minimum guaranteed amount for a given ordering period (this exception is to meet a contract requirement).

2. Is Price Volume II or Volume III? See discrepancy on page 26 of solicitation.

Volume II. This was clarified in amendment 2.

3. There is not an example of the Past Performance Questionnaire (PPQ) or Cover letter in the solicitation. Will you be providing them?

These were added by amendment 1.

4. You list the title Project Manager twice on page 22 of the solicitation under Management Approach. Both places have different positions attached to them. Was that your intent?

Yes. The contractor may or may not have two separate people fill these separate functions. The first reference is to the "overall contract Project Manager" who is the person in the organization that will lead all the personnel under the contract. The second reference is to the "Project Manager(s)" who are the person(s) leading the effort on task orders. The project managers for individual task orders would be subordinate to the overall project manager.

5. Will you be requiring the Subcontracting Plan with the submission of Offerers proposal? If so how many copies will be needed? The FAR clause 52.219-9 references the need for a Small Business Subcontracting Plan. Which section of the proposal would you like this included in? If it is in Volume 1, will it count towards the 50 page limit?

The subcontracting plan is not required as part of the proposal package. Large businesses, if selected for award, will need to submit a subcontracting plan for approval prior to award.

6. The proposal schedule found in section 00010 has unit hours and unit pricing. Is there a set number of hours to use or a seed project that we must price? Please clarify what you are looking for.

The proposal schedule was clarified in amendment 2. The intent is to provide hourly rates for evaluation.

7. We would request the Past Performance Questionnaires (PPQ) not be required in this proposal. With the end of the government's fiscal year approaching, most contracting offices are overloaded with new projects. They are also inundated with numerous requests for PPQs. Often these requests are unanswered due to work flow requirements. It is unfair to evaluate contractors on a situation we have no control over. Reviewing performance evaluations from government databases and conducting phone interviews would accomplish the needs of the government to review past performance.

The requirement for past performance questionnaires will not change. It is the responsibility of the proposer to follow up with respondents to ensure they respond in a timely manner. The lack of responses

will be evaluated neutrally. The questionnaires also do not need to be filled out by contracting personnel; the project manager responsible for the project or similar responsible party could also respond.

8. Regarding the FAR clause 52.219-4 HUBZone (b) evaluation preference. Will the 10% price factor on the wage rates in the solicitation contract form be applied?

The 10% price factor will be applied to the hourly rates. However, given the relative importance of price versus the technical evaluation factors, it would have minimal impact on the final selection. As stated in section 00120, Price is significantly less important than all technical factors combined.

9. On page 21 of 174 of the RFP, Factor 2, Corporate Experience states that a maximum of 10 projects will be evaluated per subfactor. Are you looking for 10 or is there a lesser amount that would be sufficient?

The number you submit is up to you. We are only limiting the maximum number to be provided. However, the more projects you submit that meet the evaluation criteria, the more likely you are to receive a higher rating.

10. The G.C. Field Office Engineer referenced in Amendment 0002. Is that position for Title 1, Title 2, or both?

If by Title 1 and 2 you are referring to design and construction phase effort (those terms are no longer used), why would you differentiate between the two for a field office engineer? The hourly rate should be the same for the category of person and not impacted by when in the project timeline they are used.

11. What is the difference between Contractor Quality Control System Manager (01451) and Quality Control Manager (page 22).

There is no difference. Depending on the complexity, dollar amount, etc., individual task orders may sometimes allow a reduced on-site staff (i.e., a combination site superintendent/quality control manager) in order to reduce field overhead on small projects. Such deviations from normal staffing requirements will be identified in each task order request for proposal.

12. The pricing does not request any salary information for home office personnel that directly work on projects. This would include project management, design/engineering, CADD, and positions required on the organizational chart.

a. The solicitation also does not indicate how a price proposal for a specific task order will be assembled.

The pricing schedule is intended to identify and fix certain key field-overhead labor rates and the home-office G&A overhead rate. Home office labor that is direct charged to a project, and is not otherwise included in the G&A allocation pool is simply direct-charged to the project. The other time this information will become necessary is when negotiating modifications after award of a task order. The price schedule submitted with your proposal can be used similar to a not-to-exceed Forward Price Rate Agreement so the negotiations can focus on the actual construction work to be negotiated instead of the overhead rates, etc.

b. How are we going to be required to assemble a price proposal, and exactly what will be included in those proposals?

The cost or price information we require for task orders will vary by the complexity and size of the work. For relatively small non-complex projects we may simply ask for a lump sum bottom line price. For more complex projects or source selections where we may have to enter into discussions, more detailed breakouts will become necessary. We will specify the degree of detail needed in the RFP for individual task orders.

c. How will we include (in the proposals) those positions that are not included in section 00010 but are included in the organizational chart?

The price proposal list of positions was never intended to represent all positions that will be used under the MATOC. It is a representative sample of some key positions for use in the initial contract selection and, as stated earlier, for modifications and similar work. This does not limit your ability to include all needed personnel costs in each task order proposal.

d. What items are included as part of the G&A rates? You tell us what it will be applied to, but not what is included in the rate.

What will be included in the rate is determined by your accounting system. Some firms charge senior personnel to overhead instead of directly to projects. Your overhead rate should reflect your standard accounting practice.